

Sustainability Transitions – Innovation Ecosystems – Digital Solutions

International Scientific Conference

University of Sopron, Alexandre Lamfalussy Faculty of Economics

7 November 2024, Sopron

Formal and structural requirements for papers

If you wish to publish in the conference proceedings, you must accept the following formal and structural requirements. **Submission deadline for papers: 2 December 2024.** Papers shall be submitted **only via e-mail:** resperger.richard@uni-sopron.hu. Your e-mail might contain multiple files. Please also send a blinded manuscript (without the author(s)' details).

Formal requirements:

1. We accept papers written in English, German and Hungarian languages. Authors must ensure that the manuscript is free of spelling and grammar errors. Spelling should be UK English so long as usage is consistent.
2. Authors must submit their manuscript in **Microsoft Word** format. Font must be **12 point Times New Roman**. All lines should be one and a half (**1.5**) spaced. The length of the paper should be no more than **8,000 words** (including tables, references and footnotes). Use 2.5 cm margins on all sides.
3. **Tables and figures** must be supplied in editable file formats.
4. Tables and figures must have title and source. The title of tables should be placed above the table, while the title of figures should be placed below the figure. All tables and figures must be mentioned by the relevant sentence or paragraph.
5. Where possible, figures must be legible in greyscale. Verify that colour figures can be interpreted correctly in greyscale. (The loss of colour may make lines and gradients indistinguishable.)
6. Maximum width for tables and figures: 12.25 cm.
7. Scanned spreadsheets are not accepted. In such cases Microsoft Word shall be used.
8. The paper must be divided in a **decimal system** (1.; 1.1.; 1.1.1. ...). Further breakdowns of specific levels make sense only if the breakdowns result in at least two sub-chapters at the lower level. For example under sub-section 1.1, sub-section 1.1.1 makes sense only if subsection 1.1.2 (etc.) exists. Please do not use more than three levels.
9. **Attachments**/appendices can be placed after the list of references (as appropriate). Please indicate these by numbers.
10. Please note that **abbreviations** must be defined at first mention.
11. **Acknowledgements** can be placed before the list of references.
12. **References** (including the sources of tables and figures) should be in **APA style**. Please italicise all references of tables and figures.

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13. Arrange The list of references should be completed in alphabetical order. See the [Reference Guide](#)! The addition of DOI (Digital Object Identifier) numbers is essential.

The bibliography can be checked in DOI terms here: <https://apps.crossref.org/SimpleTextQuery>.

14. The list of references does not contain items that are not referred in the text.

Structural (content) requirements:

1. **Title** – Titles of Hungarian and German articles must also be in English.
2. Name, institution, affiliation, academic position – also in English for Hungarian and German articles – and author e-mail addresses. Indicate the corresponding author.
3. An **abstract** of up to 200 words. *The abstract contains the study objectives, methods, main results and conclusion.* Hungarian and German articles must also have an abstract in English. Ensure the English abstract is a linguistically correct translation of the Hungarian or German abstract.
4. Maximum 5 keywords – also in English for Hungarian and German articles – and [JEL Codes](#).
5. Description of the topic and literature base.
6. Methodology, data sources (if relevant).
7. Results, findings.
8. Conclusions / implications / shortcomings and how to overcome them.
9. Full disclosure is required and should be placed before the list of references to assist readers in evaluating the article (e.g. conflict of interest, funding, data availability, etc.).
10. List of references (bibliography).